



Minutes from Steering Group Meeting
via ZOOM Conference Call
27th March 2020 7.30pm

Present:

Steering Group: Sandra Dennis (Chair), Peter Gellatly, Fran Breslin, Stu Bevan, Clive Mingo, John Brockwell, Gabi Cutayer, Nicola Aldridge, Andi McCann, Tim Wall, Sally Blake,

Apologies: Hamish Grant, Nick Swartout, Brad Garrod. Gerry Parsons and his wife have left the group.

In attendance: Tracy Laffar

Welcome

- SD welcomed all members and thanked them for joining via Zoom

Declarations of Interest

- None

Minutes of previous meeting

- Previous meeting minutes were agreed

Matters Arising

- SD reviewed the action points from the previous minutes as follows: SD had forwarded an example of the West Clandon conservation area document to the Design and Heritage Group. She had also spoke to Surrey Community Action who had originated this with a cost circa £1.5k. As such the document is a useful guide but our Design and Heritage report will be simpler.
- Rural Enterprise: The group advised that it was inappropriate to continue with questionnaire to rural businesses regarding their business plans given the current lockdown climate, as many are fighting to survive.
- Travel: SD has asked GBC planning dept. for a map of the parish and main conurbations outside. GBC has advised that it doesn't have permission to reproduce areas outside GBC but will revert for permission. This might take a while. SD has forwarded recent VAS camera reports and these are now on the NP website. JB was asked to provide historic VAS data.
- Grants: JB has been unable to review status regarding new grant funding for NP's given current virus climate.

Update from Working Groups

SD asked all groups to update on their project areas. She advised members that Gerry and his wife had resigned from the group and that Hamish, Nick and Brad would not be able to help for the foreseeable future because of the impact of the virus. SD asked each group to advise if they would like to pause the project for the time being or continue the project work.

1. **DESIGN & HERITAGE – Stu Bevan**

SB to consider the West Clandon plan for producing information for the Albury Parish NP. At a cost of £1,300 this is considered too much information for Albury NP purposes.

Hamish has advised that he is currently unable to continue work on the project but SB is happy to continue alone for the time being.

ACTIONS

2. GREEN INFRASTRUCTURE & ENVIRONMENT – Sally Blake

Further to the submitted report Sally will ask all teams a series of questions to feedback into her report.

JB to advise further on footpaths in the Parish.

SB to involve Michael Baxter regarding the Estates plan for rural areas in the parish for the next 15 years as this will need to be incorporated.

All members of SG were asked to read and comment on the Green Infrastructure and Environment Report which is on the NP website.

Sally advised that she is willing to continue with this project.

JB

3. COMMUNITY FACILITIES –Clive Mingo + Tim Wall

CM & TW have been using a template to assess various buildings in the community such as sports clubs and plans for the church.

CM has met with Joanna Cadman and reviewed the Village Hall groups. A report is in progress.

There has been no response from the Bowling Club.

CM and TW are willing to continue with the project.

4. TOURISM – Peter Gellatly, Andi McCann

PG & AMc are collating information for review.

There are not a lot of examples of Tourism reports in other Neighbourhood plans.

Both are willing to continue with the project.

5. RURAL ENTERPRISE – Nicola Aldridge

NA advised questions have been drawn up but at this time of Coronavirus lockdown it is deemed inappropriate to approach companies at this time. Continue to review the situation but Rural Enterprise report must be paused at present.

6. TRAVEL –Fran Breslin & Gabi Cutyer

Work in Progress. Draft report had been forwarded to the group which will be put on website.

JB will forward historic speed traffic data to the team.

GC will email SD for more information needed as required

SD to send GC latest VAS reports, though the group agreed that it may not prove useful to include them as they are not representative of normal traffic volume.

FB and GC are happy to continue with the project.

JB

7. GREEN FOOTPRINT – All working groups to provide input as part of their designated area.

Revised Timetable for APNP

- SD asked the teams if they were willing to proceed with preparing their reports. All [at the Zoom meeting] agreed to proceed during the Coronavirus lockdown with the exception of Rural Enterprise. The group agreed that the target date for final reports would now be end May 2020, as public consultation cannot take place until virus lockdown is lifted, and this date is unknown.
- SD has received letters of suspended action from Nick and Hamish which SD advised the teams of.
- Agreed by all to submit their draft reports to TL for uploading onto the Members Group of the Parish website for review and comments.

all

Landowners

- SD had been asked by the Eshlebys if CRTB/NDO's "wiped the slate clean" for all previous planning considerations on a site. SD had consulted Jon Dowty who advised that this would not be the case and all previous objections would be of material consideration.
- SD to call landowners to ask if they need more time for submissions of sites.

SD closed the meeting at 8pm to join the nationwide clap/appreciation for all our NHS and frontline workers.

Date of Next Meeting:

- Wednesday 29 April at 7.30pm. Memorial Library Albury village or Zoom depending on Coronavirus Situation. Please wait to be advised.