



Minutes from Steering Group Meeting
via ZOOM Conference Call
11th November 2020 7.30pm

Present:

Steering Group: Sandra Dennis (Chair), Nicola Aldridge, Peter Gellatly, Clive Mingo, Andi McCann, Stu Bevan, Sally Blake, Gabi Cutayer, John Brockwell

Apologies: Tim Wall, Fran Breslin

In attendance: Tracy Laffar

Welcome	ACTIONS
<ul style="list-style-type: none">• SD welcomed all members and thanked them for joining via Zoom	
Declarations of Interest	
<ul style="list-style-type: none">• None advised	
Minutes of previous meeting	
<ul style="list-style-type: none">• Previous meeting minutes were approved	
Matters Arising	
Funding and Grants Including site discussion	
<p>SD had received a quotation from O'Neill Homer for the inclusion of affordable housing in the APNP, this had been delayed due to govt. proposed changes to planning. On receipt of the quotation from O'Neill Homer, SD had looked at forecast expenditure for the project. It is clear that expenditure will exceed available grant funding, and there are no guarantees that we will receive all grants. SD talked the SG through the budget forecast spreadsheet offering three approaches to fund the shortfall on costs incurred in producing the NP.</p>	
<p>After consideration and discussion the SG agreed that it should continue to review potential sites for affordable housing on behalf of the community. This will involve O'Neill Homer assessing all the sites that have been put forward for suitability in accordance with planning legislation and compiling a report. This report will enable the SG to talk to GBC in order to determine their level of support, if any. The SG would need to spend £1,650 for the O'Neill Homer report. This cost must come from new grant funding for affordable housing as it cannot be covered by the existing grant. John Brockwell agreed to contact Locality, to secure further grant funding. It is possible that after analysis and discussion with GBC that no sites prove acceptable in which case no further expenditure will be necessary, but if sites are considered suitable the SG will revisit how extra funding might be secured before proceeding.</p>	JB
<p>O'Neill Homer will not be asked to go ahead with assessment of sites until grant funding is confirmed.</p>	
<p>SD will approach O'Neill Homer and find out how other NP groups have secured additional funding to grants. She will also contact GBC for advice.</p>	SD

Update from Working Groups

1. COMMUNITY FACILITIES –Clive Mingo + Tim Wall

2. RURAL ENTERPRISE – Nicola Aldridge

Of 27 local businesses sent a questionnaire only 10 responses have been received, with obvious missing input from some vital local businesses.

TL/SD/CM to phone local businesses as a last attempt to get them to complete the form.

NA to finalise the report asap

Clive to personally speak to Harry for his views

TL

NA

CM

3. TOURISM – Andi McCann & Peter Gellatly

No comments

4. TRAVEL –Fran Breslin Gabi Cutayar

No comments

5. GREEN FOOTPRINT

No comments

6. DESIGN & HERITAGE – Stu Bevan

SB asked for any further properties to be included for Local Listing. Four properties were mentioned.

SB advised the report was complete

7. GREEN INFRASTRUCTURE & ENVIRONMENT – Sally Blake [SAB]

No comments

AOB

The group agreed that once the Rural Enterprise report had been discussed that there would be one more SG meeting to agree recommendations from each report and to iron out any areas of conflict/inconsistency. Once completed, the reports and recommendations will be sent to Michael Baxter and the Albury Estate for input/comment before being sent to O'Neill Homer.

Date of Next Meeting:

- Wednesday December 2 2020 to discuss Rural Enterprise.