



Minutes from Steering Group Meeting
via ZOOM Conference Call
2nd December 2020 7.30pm

Present:

Steering Group: Sandra Dennis (Chair), Nicola Aldridge, Peter Gellatly, Clive Mingo, Andi McCann, Sally Blake, John Brockwell, Fran Breslin, Tim Wall

Apologies: Stu Bevan, Gabi Cutayer

In attendance: Tracy Laffar

Welcome	ACTIONS
<ul style="list-style-type: none">SD welcomed all members and thanked them for joining via Zoom	
<p>Declarations of Interest</p> <ul style="list-style-type: none">None advised	
<p>Minutes of previous meeting</p> <ul style="list-style-type: none">Previous meeting minutes were approved	
<p>Matters Arising</p>	
<p>Funding and Grants Including site discussion</p>	
<p>JB has sent the closing statement for the first grant to Locality. Once they have accepted this he will be able to submit an application for the next grant which will allow us to begin consideration of sites for affordable housing. Once the grant is approved O’Neill Homer will commence site analysis.</p>	
<p>Update from Working Groups</p>	
<p>1. COMMUNITY FACILITIES – Clive Mingo + Tim Wall</p>	
<p>2. RURAL ENTERPRISE – Nicola Aldridge</p>	
<p>TL to advise total numbers of businesses in categories for the report.</p>	TL
<p>TL to advise Independent RE Consultants Responses</p>	
<p>AMcG suggested making comment about impact of Covid-19 on increased interest in local business facilities and working from home.</p>	NA
<p>Include Gas/Oil business up at Farley Green/Heath</p>	
<p>A Rural Enterprise questionnaire was sent to 30 businesses in the Parish to attempt to identify their needs. Initially there was a poor response and much chasing was required to obtain an adequate response which has slowed the production of the report.</p>	
<p>CM reviewed the returned questionnaires summarised them [separate document] and made some recommendations. CM asks that the report be reviewed further for some condensed recommendations</p>	
<p>WIFI – Needs improvement which is ongoing and JB is in discussion with the service providers. There are two masts up on Albury Heath which is improving matters. Albury Parish Council need to be proactive and drive forward better coverage of broadband.</p>	
<p>Office Space – Expansion has been halted during the pandemic and generally storage space is required. Should the SG look at geographical sites in order to make further recommendations.</p>	

Internet Café: Not a huge necessity though a destination café was welcomed perhaps the Village Hall location.

Food Facilities: There was a need for greater variety, suggestions could be the Village Stores

Retail outlets: More possible at Silent pool but parking would need to be addressed first.

Bus and Train: Recommendations to be made. There is a cross-over with the Transport Report about the link which is a failing for the villages including the William IV pub. Young people who do not have a car are not accommodated.

Local Accommodation: There is adequate B&B accommodation so the Parish is well served.

Silent Pool: The main recommendation is that there should be a better exit at Silent Pool. The car park is proving to be inadequate and being used by staff forcing tourists elsewhere. The run-off and run-on into Silent Pool is inadequate. SG should raise the issue that this needs to be addressed.

Safety camera – requested by the café at Newlands Corner would hopefully alleviate accidents.

Village Hall car park has limited spaces which are allocated and not enough for casual parking.

Tourism: Tourists would be welcomed at Silent Pool and Newlands Corner by local businesses. Signage to advise parking is available behind The Drummond should be reviewed in order to signpost drivers where to park.

Farmers Market: Discussion around where to locate this market with adequate parking to support local businesses. It would be useful to have a market and a recommendation was the cricket ground.

Tourist Trails: Two views for retail outlets encouraged this though the Estate were less enthusiastic due to parking issues.

Further Sites: The Estate has capacity.

Affordable Housing: The Estate has submitted sites. William IV would welcome affordable accommodation for their staff [5 chefs].

Tourist Triangle Proposal: Most in favour. The path from the village to the viewing platform did not occur but worthy of further discussion.

JB to mark up a map of car parks in the Parish with ownership notation along with options to expand if possible.

Barn Church in Farley Green is available for rental/office space and this may not be more widely known. The Cricket Club may also offer these facilities.

There is a need for toilet facilities in the village and at parking spots for tourists who frequent the area particularly at Silent Pool.

Signage is also necessary in and around the Parish.

3. TOURISM – Andi McCann & Peter Gellatly

No comments

4. TRAVEL –Fran Breslin Gabi Cutayar

No comments

5. GREEN FOOTPRINT

No comments

6. DESIGN & HERITAGE – Stu Bevan

No comments

7. GREEN INFRASTRUCTURE & ENVIRONMENT – Sally Blake [SAB]

No comments

AOB

All task groups to finalise/review their reports and advise recommendations to Tracy to collate. They will then be handed to The Estate for comments and then to John Dowty to commence work.

Date of Next Meeting:

- Wednesday 16th December via Zoom